

Job Title: Catering Support Assistant (Volunteer Position)

Location: CANDI, Cinderford

Department: Catering Services

Reports To: Catering Coordinator

Job Summary:

We are seeking dedicated volunteers to join our Catering Support team and assist with the preparation and delivery of meals for our Seniors Lunches and the operation of our Community Café. The Catering Support Assistant will contribute to a welcoming environment, ensure quality service, and gain hands-on experience in catering and hospitality.

Key Responsibilities:

- **Meal Preparation and Service:**
 - Assist with the preparation and cooking of meals for Seniors Lunches, ensuring all food is prepared to a high standard.
 - Serve meals to seniors in a friendly and efficient manner, contributing to a positive dining experience.
 - Follow health and safety guidelines for food handling and hygiene practices.
- **Community Café Operations:**
 - Support the day-to-day operations of the Community Café, including greeting and serving customers.
 - Ensure that the café environment is clean, well-maintained, and welcoming for all visitors.
 - Handle payments, assist with customer inquiries, and maintain a high level of customer service.
- **Team Collaboration:**
 - Work as part of a supportive team, assisting colleagues and volunteers to ensure smooth service and operations.
 - Participate in team meetings and training sessions as required to enhance skills and knowledge.
- **Additional Support:**

- Assist with restocking supplies, managing food waste, and ensuring that the kitchen and café areas are organized and clean.
- Adhere to all safety procedures and guidelines to ensure a safe working environment for all team members and guests.

Qualifications:

- **Skills and Experience:**
 - A passion for catering, hospitality, and community service.
 - Previous experience in catering or hospitality is an advantage but not required.
 - Ability to work well in a team and communicate effectively.
 - Strong attention to detail and willingness to follow instructions.
- **Personal Attributes:**
 - Friendly, approachable, and customer-focused.
 - Reliable, punctual, and able to work in a fast-paced environment.
 - Willingness to learn and develop new skills.

Benefits:

- Gain hands-on experience in catering, hospitality, and customer service.
- Flexible volunteer hours, making it easier to balance with other commitments.
- The opportunity to make a meaningful contribution to the community.
- Develop new skills and knowledge while working in a supportive and welcoming environment.
- Meet new people and form lasting friendships.

How to Apply:

If you are interested in joining our catering support team and making a positive impact on the community, please submit your interest by emailing us at cpc@candi.email